



Administration / Warehouse Junior / Roustabout Job Description

About

Permanent part time position - Flexible work hours 24 - 32 hrs / week

Remuneration - above award wages for Juniors based on age and personal circumstances

Role Description

Your mission should you accept will be to use your ingenuity, knack, and cleverness to support the office and warehouse teams in our endeavours to build a healthy fair food system.

This position is ideal for a recent school leaver who wants to join a tribe of values-driven workers and gain mastery over a broad cross section of practical skills. You will get to apply your vigour in an organisation that has an ethic of fairness, hard work and strives to reach its potential as a collective of individuals.

Tasks

Working directly with the managers and coordinators you will assist with all things from repairing vans to creating multimedia, from shredding top secret files to taking calls from future world leaders, from cooking up a storm to coordinating staff summits, from plotting foray's to hidden food valleys to ordering sustainable stationary, from installing killer apps to entering disruptive data, from rescuing rare foods from the waste to building pallet towers.

Selection Criteria

- Aptitude, attitude and altitude
- But seriously, you should be able to use an excel spreadsheet, respond to emails with professionalism, manage an online calendar and be willing to learn a lot more!

What you will learn

- What won't you learn?

Work place and location

The Homestead is located at Unit 1 / 8 Textile Crescent, Salisbury. It is expected that staff will work from this location during regular office hours. Some days may require earlier or later hours of work.

Food Connect is an equal opportunity employer and encourages women, Aboriginal and Torres Strait Islander, and members of minority groups to apply. This message will self destruct after reading.

How to Apply

Email your Cover Letter addressing why you think you would fit in our awesome team and be perfect for this job, along with a short resume to emma.bosworth@foodconnect.com.au by Friday 1st April 2016.